

Quotation Request //

US Government Publishing Office

Philadelphia Regional Office
928 Jaymor Road, Suite A-190
Southampton PA 18966-3820

JACKET:604-367

Quotations are Due By:
(Eastern Time)11:00 AM on 12/01/2021

Submit Quotes Online, unless otherwise instructed, via: <http://contractorconnection.gpo.gov/openjobs.aspx>
Contractor must provide mandatory W-9 form before GPO makes payment.

TITLE: PRESCRIPTION FORM DOD

QUANTITY: 50000 - Total

Plus 3 Department Samples

SUBMISSION OF QUOTES: Vendor to submit quotes via Quick Quote (<https://contractorconnection.gpo.gov/OpenJobs.aspx>). Late quotes will not be accepted. All problems submitting quotes via Quick Quote must be reported prior to bid opening time to mwebb@gpo.gov.

TRIM SIZE: 4 x 5-1/4"

PAGES: 1

SCHEDULE:

Furnished Material will be available for pickup by 12/03/2021

Deliver complete (to arrive at destination) by 12/17/2021

F.O.B. destination

Contractor must notify the ordering agency on the same day that the product ships/delivers via e-mail sent to Lashineda.alsevido@dla.mil and mwebb@gpo.gov. The subject line of this message shall be Distribution Notice for Jacket 604-367/Title//Requisition Number. The notice must provide all applicable tracking numbers, and shipping method. Contractor must be able to provide copies of all delivery, mailing, and shipping receipts upon agency request.

QUALITY LEVEL: 3 Quality Assurance Through Attributes (GPO PUB 310.1, effective May 1979 (Rev. 9-19)) applies.

DESCRIPTION:

NOTE: This is a Controlled Item. Supplied shipping and Unit of Issue label art **MUST** be utilized to insure proper warehouse receipt and storage. Any waste to be destroyed.

Prescription Pad: Forms print type and matter in PMS 280 Blue one sided no bleeds. Forms print on Tamper Resistant Paper RX Secure. Typesetting required.

Forms are padded along the top 4" dimension with a piece of buff colored index backing, 100 sheets per pad. See attachment.

Print each piece of index used as the back of pad, 1 sided, facing out on the outside, in black ink. Copy consist of table/equivalents.

MATERIAL FURNISHED: Contractor to receive. 1 previous sample

Delivery Instructions Sheet Navy Forms Material

GPO 905 Sheet for Carton Labeling

Warehouse Unit-of-Issue Label

GPO Delivery Confirmation Fax Sheet

Any discrepancies of the Government Furnished Materials (GFM) and these specifications, or instances of missing files, fonts, instructions, etc. are to immediately be brought to the attention of the GPO Philadelphia regional office prior to further performance. Email mwebb@gpo.gov.

All expense incidental to picking up and returning materials and furnishing samples must be borne by the contractor. See GPO Contract Terms.

PAPER: * Must be in accordance with JCP Paper Specification Standards in effect on date of this order
JCP Code* K10, Index; Buff, Basis Size 25.5 X 30.5" Basis Weight 110lbs

PAPER: Must be in accordance with JCP Paper Specification Standards in effect on date of this order
Light Blue, Medical Security "Void" Pantograph Safety Security Paper (Basket Weave), 24lb.

****Medical Security Paper - Tamper Resistant:** The stock used must have several security features making it much more difficult to duplicate using a copier, scanner or camera ensuring maximum protection against fraud, counterfeiting, and erasures. Should meet and/or exceed federal guidelines set by the CMS for tamper resistance (a prescription pad must contain all three of the characteristics listed below to be considered tamper-resistant - 1. one or more industry-recognized features designed to prevent unauthorized copying of a completed or blank prescription form; 2. one or more industry-recognized features designed to prevent the erasure or modification of information written on the prescription pad by the prescriber; and 3. one or more industry recognized features designed to prevent the use of counterfeit prescription forms. Security features of the stock used might include the following: "VOID" pantograph, printed watermarks on the back of sheet, coin-reactive ink on watermark, Microtext (contains Manufactures Brand name), erasure resistant background, chemical-reactive paper, Toner Grip coating on both sides of paper, warning band specifying Security Listing on stock, invisible fibers embedded in paper, and/or heat-sensitive thermochromatic ink. Back of sheets to contain information about the 6 Security Features.

COLOR OF INK: Ink Must Contain a Minimum of 20% Vegetable Oil
PMS 280 and Black

PRINT PAGE: One Side Only

MARGINS: Follow Copy Sample. Adequate Gripper.

PROOFS:

Contractor to submit one Press Quality PDF soft proof (for content only) using the same Raster Image Processor (RIP) that will be used to produce the final printed product. PDF proof will be evaluated for text flow, image position, and color breaks. Proof will not be used for color match.

Contractor must email Lashineda.alsevido@dla.mil and mwebb@gpo.gov

Proofs will be held not more than 2 day

The contractor must not print prior to receipt of OK to print.

BINDING:

Trim 4 sides.

PACKING:

*****PALLETES/PALLETIZING:** Vendor MUST follow instructions for delivery to Tinker AFB warehouse. See attachment.

Noncompliance with the palletizing specifications may be cause for the Government to reject the shipment at destination and return it to the contractor at their expense. The Government may, at its option, offer the

contractor an opportunity and a reasonable time to correct, however, the Government may choose to repackage in accordance with the specifications and charge all costs to the contractor.

Kraft wrap in Units of 1 Pad per Package.

Total of Packages Ordered: 500

Kraft wrap with 60# paper minimum. NOTE: these packages MUST BE CARTONIZED FOR SHIPMENT. Failure to cantonize will result in a return to the printer at their expense.

This job must be Kraft wrapped. Kraft wrap must be a minimum of 60 Lb. Paper. Envelopes of this weight can also be used as appropriate. Stock must be strong enough to prevent tearing or bursting under normal use such as warehouse handling, mailing, shipping, etc. NO SCOTCH OR PLASTIC ADHESIVE TAPE MAY BE USED TO SEAL KRAFT WRAPPED PACKAGES.

Warehouse Unit of Issue label must be affixed to the outside of package. It may be placed on the ends of the packages, if possible, or on the face of each package, centered.

Reproduce Unit of Issue labels for each package. Camera-ready label art is provided to produce this label. Reproduce at approximately 3-1/4 X 5-1/2 inches, if possible. For smaller packages - this label art may be reduced in size to fit the package, as long as the type remains legible. Print on 50 Lb. White Offset Book or better or 110 Lb. White Index.

Warehouse Unit of Issue labels must include Title, Stock Number, Form Number, Control Number, and Quantity. Labeling and Marking Specifications must be followed.

Pack in shipping containers. Each shipping container must not exceed 50 lbs when fully packed. GPO form 905 (L&M Specs.) are required on each carton and must be reproduced on YELLOW stock. (20 # writing or equal). Carton dimensions (do not exceed): Height: 11 to 12-1/2 inches; Length: 11 to 11-1/2 inches; Width: 17-1/2 to 18 inches.

Use only new corrugated solid fiberboard containers with minimum bursting strength of 275 p.s.i. Single or double-wall containers are authorized for use. Triple-walled shipping containers are NOT authorized and must not be used.

NOTE: Uniform cartonization is required. Cartons are to contain equal amounts of Units of Issue in each shipping carton. There may be 1 carton with an odd amount, which will be placed on top of the first skid with its lesser quantity clearly marked. Failure to properly cantonize unit of issue boxes and shipping cartons will result in refusal and return for proper packing and re-delivery by and at contractor's expense.

DISTRIBUTION:

Deliver to:

*ADVANCE NOTICED IS REQUIRED.

***PRIOR TO DELIVERY CONTRACTOR MUST NOTIFY SHAUN SULLIVAN (405)226-3068 with the following:

ESTIMATED DELIVERY DATE.

ESTIMATED BOX COUNT AND PALLET COUNT BEFORE DELIVERY.

DLA-J67F JFOL
3420 D. Avenue
Building 1, Door 5
Tinker AFB, OK 73145
Attn: Shaun Sullivan (405)855-3039

*Note: Business hours 7:00 am to 3:00 pm.

Deliver 3 Department Samples to:

DLA Document Services
700 Robbins Avenue, Bldg. 4D
Philadelphia, PA 19111
ATTN: Lashineda Alsevido (215) 737-7549
Ref: Req: 2-770092M Jkt: 604-319

Vendors are expected to submit invoices within 30 days of job shipping/delivery
QUALITY ASSURANCE LEVELS AND STANDARDS: The following levels and standards shall apply to these specifications:

Inspection Levels (from ANSI/ASQC Z1.4):

- (a) Non-destructive Tests -- General Inspection Level I.
- (b) Destructive Tests -- Special Inspection Level S-2.

Specified Standards-- The specified standards for the attributes requiring them shall be:

ATTRIBUTE	SPECIFIED STANDARD
P-7. Type Quality and Uniformity	Approve Proofs
P-9. Solid or Screen Tints Color Match	Pantone Matching System/Approve Proofs

PREAWARD SURVEY: In order to determine the responsibility of the prime contractor or any subcontractor, the Government reserves the right to conduct an on-site pre-award survey at the contractor's/subcontractor's facility or to require other evidence of technical, production, managerial, financial, and similar abilities to perform, prior to the award of a contract. As part of the financial determination, the contractor in line for award may be required to provide one or more of the following financial documents:

- 1) Most recent profit and loss statement
- 2) Most recent balance sheet
- 3) Statement of cash flows
- 4) Current official bank statement
- 5) Current lines of credit (with amounts available)
- 6) Letter of commitment from paper supplier(s)
- 7) Letter of commitment from any subcontractor

The documents will be reviewed to validate that adequate financial resources are available to perform the contract requirements. Documents submitted will be kept confidential, and used only for the determination of responsibility by the Government. Failure to provide the requested information in the time specified by

the Government may result in the Contracting Officer not having adequate information to reach an affirmative determination of responsibility.

Payment: Submitting invoices for payment via the GPO fax gateway (if no samples are required) utilizing the GPO barcode coversheet program application is the most efficient method of invoicing. Instruction for using this method can be found at the following web address:

<http://winapps.access.gpo.gov/fms/vouchers/barcode/instructions.html>.

Invoices may also be mailed to: U.S. Government Publishing Office, Office of Financial Management, Attn: Comptroller, Stop: FMCE, Washington, DC 20401.

For more information about the billing process refer to the General Information of the Office of Finance web page located at <https://www.gpo.gov/how-to-work-with-us/vendors/how-to-get-paid>.

Attachment(s): Attachment(s) is/are part of the specification, click 'Download Attachment(s)' link below to view and print the attachments that are part of these specifications.

Download Attachment(s): <http://contractorconnection.gpo.gov/download.aspx?Jacket=604367>